

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION  
BOARD MEETING – AUGUST 11, 2016 2:00 P.M.**

**DIRECTORS PRESENT WERE:**

Tom Nate                      Ernie DeWinne                      Harry Maxwell                      Bonnie Tidball

**OTHERS IN ATTENDANCE:**

John Schuetze                      Charlene Greenhill                      Joe Ortega                      Karen Antill

The meeting was called to order by President Tom Nate at 2:00 p.m. August 11, 2016.

**MINUTES:** Each Director read the Minutes of the July 14, 2016 Board Meetings.

**MOTION:**

Bonnie Tidball made a motion to accept the July 14, 2016 minutes as presented.  
Harry Maxwell seconded the motion. - The Board voted unanimously and the motion passed.

**TREASURER REPORT:** Ernie DeWinne presented the balance sheet and profit and loss statements as of July 31, 2015, July 31, 2016 and June 30, 2016.

**MOTION:**

Bonnie Tidball made a motion to accept the treasurers report as presented.  
Harry Maxwell seconded the motion. - The Board voted unanimously and the motion passed.

**FIELD OPERATIONS:** Joe Ortega reported that the motor burned up at Well #2 and had to have it pulled; it is now back in service. Joe reported that they repaired a leak at Well #1, fixed three service leaks, and put in a new meter at the condo well. Joe reported that a customer complained of low pressure and he was finally convinced that it was his regulator and replaced it.

**OFFICE OPERATIONS:** Karen reported that she will be sending out disconnect notices on August 19<sup>th</sup> to be disconnected on August 29<sup>th</sup>. Ernie DeWinne advised that Quickbooks has been giving us problems and suggests that we upgrade to Quickbooks 2016. The Board discussed and Karen will get prices and report it to the board.

**CLASS C LICENSE OPERATOR:** Charlene Greenhill reported that we are working on the violation for the condos from TCEQ which states that we need 20lbs psi per unit. Charlene advised that since we are only allowed three pressure tanks we will need to upgrade one of our pressure tanks to 750 gallons or 1000 gallons to be in compliance. Joe will get quotes to see how much it will cost and Ernie will contact Thonhoff since we are changing the scope of the project.

**OLD BUSINESS:**

**UPDATE ON WELL #5 WELL PROJECT:** Ernie DeWinne reported that once we award the contract for the Well #5 project we can submit the change order. The Board discussed the items that the BRRWSC will complete and some items will have to be coordinating with Hoover, which we will need to get the supplies beforehand, Joe will get prices and report to the board. Ernie advised that he will call to see if we need a certified logger for the new well.

**UPDATE ON STATUS OF USDA LOAN:** Ernie DeWinne advised that he spoke with Daila and was told that there should not be a problem getting the additional \$100,000.00

**STATUS OF BOARD TRAINING:** All new board members have completed the training and certificates are on file.

**REPORT ON MONTHLY BILLING SYSTEM CHANGE:** Karen Antill advised that she hasn't received any complaints on the new monthly billing system change.

**NEW BUSINESS:**

**DISCUSS JURY DUTY PAY:** The Board and guests discussed jury duty pay for employees. John Schuetze advised that the DRROA approved jury duty pay for the employees for the first five days and board approval for anything over that and will revisit it to adjust pay for pay they receive from the courts.

**MOTION:**

Ernie DeWinne made a motion to pay the first day of jury duty and will deduct the pay the employee receives from the court from their regular pay for any additional days they serve.

Bonnie Tidball seconded the motion. - The Board voted unanimously and the motion passed.

**DISCUSS EMPLOYEE UNIFORMS:** The Board discussed purchasing two pairs of waders and five long sleeve shirts with Bandera River Ranch embroidered on them for each field worker and Joe's name on his. The Board will ask if the DRROA will share in the purchase. Joe Ortega and Bonnie Tidball will get prices and present it at the next board meeting.

**DISCUSS REPAIRS AND DRIVEWAYS:** Ernie DeWinne advised that he would like to see us fix driveways that we have to cut because of a leak with brick pavers. Ernie advised that he spoke to the ACC chairman Mike Arguelles and asked him to require the builders to put two expansion joints over the main if their driveway extends over the utility easement. Ernie will get prices and present it at the next board meeting.

**MOTION:**

Harry Maxwell made a motion to adjourn the meeting.

Bonnie Tidball seconded the motion. - The Board voted unanimously and the meeting was adjourned.

BRRWSC President ó Tom Nate \_\_\_\_\_

BRRWSC Secretary/Treasurer ó Ernie DeWinne \_\_\_\_\_